

ADDITIONAL TECHNOLOGY GUIDELINES

Updated July 27, 2009

Freshman are not allowed to bring computers or PDAs to Ouachita Hills Academy.

Use during classes, study halls, and meetings

Juniors and seniors will be allowed to take their computers and PDAs (which we group together under the same guidelines as computers) to class. Individual teachers will determine whether they will allow them to be used in their classes. Sophomores are allowed to use their computers in their dorms, but not in class.

Personal computers are not to be used during morning study halls. Activities such as photo work, 3-D editing, and video editing are not appropriate even during evening study halls unless permitted by the head dean.

PDAs and computers are not to be taken to church or meetings.

Passwords/Encryption

All devices with a password (computers, USB drives, PDAs, flash memory cards, or similar devices) must all have the same password, and the dean must have the current password at all times.

Possession or use of encryption or other software, hardware or techniques with the capability of concealing will make the student automatically eligible for a one year loss of computer privileges.

Sharing technology

Computers, flash drives, PDAs, and the like are not to be passed or shared between the young ladies and the young men unless with permission from a staff member. Wireless capabilities are to be disabled entirely while at OHA.

If a student allows other students to use his/her computer or other electronic storage media, he/she is still ultimately responsible as the owner for its content and use.

Data Storage

Students should keep no more than 2 CDs/DVDs, burned or otherwise, in their possession. Additional CDs may be kept by the deans if they are needed. Students may be asked to take excess CDs home.

Students may have 1 portable storage device. It should clearly be identified with the student's name. If a student has more than one, the extras are to be given to the dean now and taken home at break.

If portable storage devices are misused, both the device and the computer will be removed from the student.

Miscellaneous

All technology should abide by the guidelines of Philippians 4:8. All guidelines in the handbook as to music, novels, and games on computers apply.

Possession or use of illegal copies of computer software is prohibited.

IPODs or other devices primarily designed for music are not allowed on campus.

Computer Guidelines (from the OHA Student Handbook p. 22)

Computers may be allowed in the dorms but only upon condition of faithful adherence to the following guidelines.

- All passwords of any type must be given in writing to the dean and it is the student's responsibility to keep this list updated.
- No games of any type, educational or otherwise, are permitted unless assigned by a teacher.
- Computers are not to be used during Sabbath hours except by those responsible for presentations (speeches, teaching class, etc.) that day.
- Modem and wireless connections of any type are not to be made except under the direct permission and supervision of the dean.
- No digitized images, sounds, or video inconsistent with Christian principles are to be on any computer. No movies, whether on hard disk, CD, DVD, or any other media, are allowed on campus. Possession, not only usage, constitutes a violation of this policy.
- Functional programs (fractals, screen savers, etc.) are not to become a distraction.
- During study hall, only one person may use the computer at a time (others do not need to be watching or waiting).
- No music is to be digitally stored on computers, except that recorded from school programs.

The dean reserves the responsibility of investigating the room and computer storage devices at any time to ensure compliance.

Hacking, attempted hacking, efforts to by any means bypass or pass through security or filters, or the placing of malicious code or software on the school computers or networks will be considered a serious offense. Students involved in such activities may expect to be expelled.

Failure to comply with these guidelines will result in confiscation of the computer or device, and/or other consequences as determined by a discipline committee. Violations involving movies or videos will result in a loss of computer privileges for no less than twelve months.

During this period the student will not be allowed to use a personal computer of his/her own, or one belonging to any other student, but will still be allowed access to a computer lab.

A computer lab is provided for student use during the hours posted in each dormitory. Students should not ask to use the lab at times not allotted for their dorm.